

DARTMOUTH



MASSACHUSETTS

Community Preservation Committee

Howard Baker-Smith, Chairperson
Margaret Latimer, Vice Chairperson
James Bosworth
Michael Kehoe
Elaine Lancaster
Stuart MacGregor
Damon May
Kevin Shea
John Sousa

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MINUTES

May 6, 2014

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DARTMOUTH TOWN CLERK

Members present: Howard Baker-Smith, Chair
Margaret Latimer, Vice Chair
Elaine Lancaster
Stuart MacGregor
Damon May
Kevin Shea

Members absent: James Bosworth
Michael Kehoe
John Sousa

The meeting was called to order at 6:34 p.m.

Five invoices with vouchers attached were circulated for review:

Ttl-Architects in the amounts of \$8,120 and \$3,480 for services provided for the Historic Building Inventory

WB Mason in the amount of \$329.12 for the purchase of supplies for the Historic Building Inventory by Ms. Latimer on behalf of the Historical Commission

Judith Lund in the amount of \$41.98 for the purchase of printer toner for Historic Building Inventory documents

Anthony Savastano in the amount of \$377.70 for legal services

Ms. Latimer said the 2013 phase of the Historic Building Inventory is now complete. The two invoices from Ttl-Architects are the final installments due and were approved by the Historical Commission the previous evening.

Motion:

Mr. MacGregor made a motion to approve payment of \$41.98 to Judith Lund for the purchase of toner. The motion was seconded and approved by a 5-0 vote. Mr. Baker-Smith was not present for the vote.

Motion:

Mrs. Lancaster made a motion to approve payment of \$11,600 to Ttl-Architects for the Historic Building Inventory. The motion was seconded and approved by a 5-0 vote. Mr. Baker-Smith was not present for the vote.

Motion:

Mrs. Lancaster made a motion to approve payment of \$329.12 to WB Mason. The motion was seconded and approved by a 5-0 vote. Mr. Baker-Smith was not present for the vote.

Motion:

Mr. Shea made a motion to approve payment of \$377.70 to Attorney Savastano. The motion was seconded. A brief discussion followed.

Mr. Baker-Smith joined the meeting at 6:43 p.m.

Motion:

Mr. Shea made a motion to approve the minutes of the April 2, 2014 meeting. The motion was seconded and approved by a 5-0-1 vote.

The motion to approve payment to Attorney Savastano was put to a vote and was approved by a 6-0 vote.

CORRESPONDENCE

Mr. Baker-Smith has received a memo from the Select Board asking that a CPC member be delegated to serve on a newly-forming Athletic Fields Committee. This committee will develop a financing plan for field redevelopment options, estimated at a cost of \$3 Million. Mr. MacGregor volunteered to represent the CPC.

Motion:

Mrs. Lancaster made a motion to appoint Stuart MacGregor as the CPC representative to the Athletic Fields Committee. The motion was seconded and approved by a 5-0-1.

The Community Preservation Coalition has reported that the House of Representatives has voted to transfer \$25 Million of the FY2014 budget surplus to the CPA State match. The proposal will now go before the Senate.

PROJECT UPDATES:

Russell Garrison Site National Register Nomination

Ms. Latimer said the Historical Commission is requesting an extension to June 30, 2015. A Request for Proposals has not been done, and the matter of the preservation restriction has not been settled.

Motion:

Mr. Shea made a motion to extend the grant period for the Russell Garrison project to June 30, 2015. The motion was seconded. A discussion followed.

Mr. Baker-Smith said the Memorandum of Understanding must be signed. Ms. Latimer said the matter of approving the MOU will be taken up at the next meeting of the Historical Commission. The motion regarding the Russell Garrison project extension was put to a vote and was approved by a 6-0 vote.

Rogers Street Boat Access

There are outstanding funds in all three project grants. Deborah Melino-Wender had emailed Mr. Baker-Smith saying she has spoken to Steve Melo and there is still work to be completed on the connection to and the construction of the boat ramp. Mr. Melo is optimistic the Town will receive funds from the Bouchard Oil Spill settlement to facilitate the work. He should hear a response within the next several months. Mr. Melo will be invited to a future meeting to discuss the project.

Stone Barn Farm

The Historical Commission is to hold the Preservation Restriction. In 2013 the CPC approved the allocation of \$5,000 of the unexpended funds for an endowment for the Preservation Restriction. The language of the Restriction has been finalized. The Mass. Audubon Society has proposed gifting \$5,000 to the Town to fund the endowment. They are awaiting approval from the Finance Director.

O'Connor-Sisson House for Veterans

The Grant Agreement has been signed by all parties. Partners in Housing is awaiting approval of their grant application to DHCD. The initial grant to the Housing Authority has funds remaining and is being drawn down.

Mr. Baker-Smith is reviewing the open projects to determine which ones have been completed. Those project files will be reconciled, and any unexpended funds will be recaptured.

The next funding round will be in October. The deadline for eligibility applications for consideration is May 21. The deadline for full applications is June 18, 2014. They will be reviewed at the July meeting, and a public hearing will take place in August.

The date for the next meeting will be Wednesday, June 4, 2014.

Mr. Shea said he has been asked to serve on the board for the non-profit entity for the O'Connor-Sisson House project by the Director of the Housing Authority. He asked Mr. Baker-Smith if it would be a conflict to do so. Mr. Baker-Smith said no, but Mr. Shea should abstain from any relevant votes.

Motion:

Mr. MacGregor made a motion to adjourn. The motion was seconded and approved by a 6-0 vote.

The meeting was adjourned at 7:37 p.m.

Respectfully submitted,



Susan D. Dorschied
Administrative Clerk

Approved,



Howard Baker-Smith
Chair